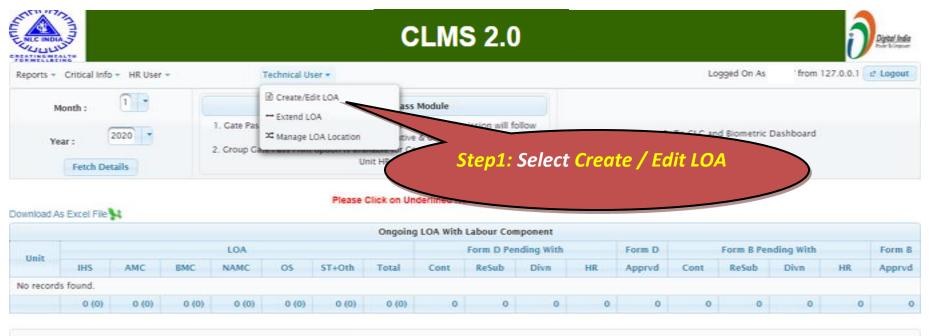


CLMS 2.0



Technical User

Technical User – Create / Edit LOA



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Technical User – Create LOA

	Work	Order	
Contractor *	ANITHA ENTERPRISES		
LOA No +	sample loa	Work Description	sample Log Work Description
Agreement No	sample loa agreement		
SAP No	123456		
Status Code	Ongoing	Rem arks	sample Log Remarks
Nature of Contract	AMC		
Unit of Issue 🔹	MINE - I		
Nature of Work	* Above Ground × Below Ground × Agri Worker × Sweeping ×	Extension	No
EPF Payment Type Wage Type	Not Applicable Agreement Wage	Labour Component Maximum wor clause	* Yes * Maximum * 85 kmen Yes * No. of * 85
	Importa	nt Dates	
LOA Issue Date	* 01/10/2020		
Contract	* 15/10/2020	Contract From P	eriod
Effective Date Agreement Date	31/10/2020	Contract To Peri	bd bio
Finalized Date		Extended Date	
			Info: Enter all the details to create LOA. Mandatory fields are indicated in

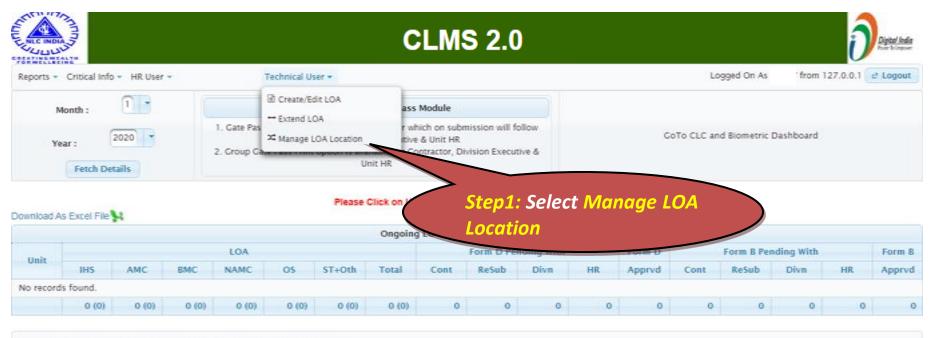
Technical User – Edit LOA

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ts 👻 Cr	itical Info 👻 Technical User 👻				Logged On As 48029 from 0:0:0:0:0:0:0:1 2 Logo
Logged (On User, Technical Section: - MINES TE	CH SEC	Work Group:-		
SLNo	LOA No		Description		Action
1	GM/T/M/BMC/MS/EXP/PTE/D011/18- 20	Providing assistance for Biennial Maintenance of	Crawler Equipments working period 2018-20.	in Mine-I, Mine-IA and Mine-II for the	[
2	test				Le Edit
Contract			Work Order		
Contract	Dr * SURIYA ENCC. CORPORATION				
	DIF SURIYA ENCC. CORPORATION		Work Order Work Description	Providing assistance for Biennial Ma IA and Mine-II for the period 2018-2	sintenance of Crawler Equipments working in Mine-I, Mine-I0.
Contract LOA No Agreeme No	GM/T/M/BMC/MS/EXP/PTE/D	011/18-20	Work		
LOA No Agreeme	GM/T/M/BMC/MS/EXP/PTE/D	011/18-20	Work Description		
LOA No Agreeme No	CM/T/M/BMC/MS/EXP/PTE/D ent MINES/BMC/MS/D011/70200 70200050	011/18-20	Work		

Technical User – Edit LOA

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No	MINE2/5MC/M3/D011/70200030/A01.04/16-19		
SAP No	70200050	Remarks	
Status Code	Ongoing		
Nature of Contract	EMC .		
Unit of Issue 🔹	MINE - II		
Nature of Work	* Above Ground * Below Ground * Construction * Agri Worker *	Extension No	
EPF Payment Type	* Contractor	Labour * Yes	
Wage Type	* Agreement Wage	Maximum workmen Yes No. of No. of workman	
	Importa	int Dates	
LOA Issue Date	* 28/09/2018		
Contract	. 01/10/2018	Contract From Period 01/10/2018	
Effective Date	01710/2010	Contract To Period 30/09/2020	
Agreement Date	14/11/2018	Extended Date	
Finalized Date			
	Upd	late LOA	
		Step2: If any details needs to b	е
Developed and Main	tained by Human Resources Division, Corporate Office	updated then it can be edited	
		and once done, Click Update	
		LOA to update details in LOA	

Technical User – Manage LOA Location



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Technical User - Manage LOA Location

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su	k Loa No		Descrip	otion	Location
1	test				2 View

	×
Location List for Loa - test	
SLNk Unit Scheme Division Hr Unit Account Unit Work Nature Remove	
No records found.	-
+ Add Location	1





Technical User - Manage LOA Location

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	UC3L		Select Unit	MINE - I			- VIEW	
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			Select Account Unit	MINES - I				
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Technical User - Manage LOA Location

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				+ Ad	d Location				





Technical User – Extend LOA

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Agreement No SAP No Status Code Select One.	Remarks
Nature of Contract Unit of Issue BARSINGSAR PROJECT	
Nature of Work * 2 × 4 × 5 × 7 × • EPF Payment * Not Applicable Type * Minimum Wage	Extension No Labour Component Yes No Maximum workmen clause
Imp	portant Dates
LOA Issue Date * 20/10/2020 Contract * 20/10/2020 Effective Date Agreement Date Finalized Date	Contract From Period Contract To Period Extended Date
	Update LOA
eveloped and Maintained by Human Resources Division. Corporate Office	

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29-10-202

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Technical User – Extend LOA

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Agreement No SAP No 1234 Status Code select One Nature of Contract Unit of Issue * BARSINCSAR PROJECT Nature of Work * 2 X X Y Nature of Work * 2 X X Y Y Wage Type * Monimum Wage X	B * 0
No SAP No 1234 Status Code select One Nature of contract Unit of Issue * BARSINGSAR PROJECT Nature of Work * 2 2 4 5 7 Wage Type * Minimum Wage Natirum workmen Natirum workmen Natirum workmen Natirum workmen Natirum workmen	
Status Code select One. Nature of select One. Contract Image: Contract Unit of Issue * BARSINCSAR PROJECT Nature of Work * 2 × 4 × 5 × 7 × * EFF Payment * Type * Wage Type * Manimum Wage * Nature of Work * Status Code Status of Work * 2 × 4 × 5 × 7 × * Extension Yes Oct * 2020 * 0 Natinum workmen Natinum workmen Natinum workmen Natinum workmen Natinum workmen Natinum Wage	
Nature of Contract Unit of Issue BARSINGSAR PROJECT Nature of Work • 2 ¥ S • Not Applicable • Not Applicable • Wage Type • Minimum Wage • • Maximum workment •<	
Contract Unit of Issue * BARSINGSAR PROJECT Nature of Work * 2 x 4 x 5 x 7 x * Extension Yes EPF Payment * Not Applicable * Wage Type * Minimum Wage * Maximum workmen Not Mon The Wee The Fee San	
Nature of Work * 2 X	li li
EPF Payment * Not Applicable * Labour Component Wage Type * Minimum Wage * Minimum Wage * Not Applicable *	
EPF Payment Type Not Applicable Component O Oct V 2020 V O Wage Type Minimum Wage V Minimum Wage State	
Wage Type * Minimum Wage Maximum workmen N Su Mo. Tu. Wo. Th. Er. Sa	
1 2 3	
Important Dates 4 5 6 7 8 9 10	
LOA Issue Date * 20/10/2020 11 12 13 14 15 16 17	
Contract * 20/10/2020 18 19 20 21 22 23 24	
Agreement Date	
Finalized Date 31/10/2020	
Update LOA	

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HR User

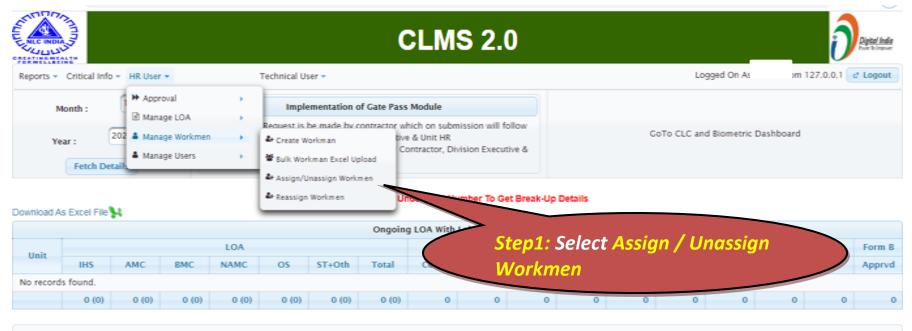
HR User - Create Workmen

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UAN +		Assign/Unassign Workmen		Father Nam e	•				
Name +		# Reassign Workmen		Gender	* Se	lect One			
Date of Birth			·	Aadhaar No	•				
PAN No				IP No				_	
Identity Marks				Blood Group				_	
				Resident of TN State?		lect One			
Photo + Select File	J Upload 0 Case	la		Antecedent		lect One			
Note: Photo should be scanned in Pass	port Size only. Should n	ot be scanned in A4 size							
			Contact In	formation					
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HR User - Create Workmen

sent Pincode	*	Landine No	
al ID		Mobile No	
manent Addr Line1		Permanent Addr Line2	
manent Pincode			
		Employment Information	
tegory	* Select One	ED/HR Approval date	•
e of Joining	•	ED/HR Approval Reference	•
e of Exit		IME No	
son for Exit		IME Date	
No		Police Verification	Select One
Init		Police Verification Date	
No		LA Flag	Select One
C Dane		One Year Complete Flag	Select One
		Bank Details	
k IFSC Code		Account Num ber	

HR User - Manage Workmen – Assign / Unassign Workmen



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HR User - Manage Workmen – Assign / Unassign Workmen

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	Critical Info +	HR User =									Logg	jed On ror	= 127.0.0.1 C Logout
		LO	A and Location to A	ssign/Unassign Worl	man						Search criteria		
LOA		GM/T/M/BA	NC/MS/EXP/PTE/D011/	18-20			-	From	date		UAN No.		
Location		MNE - I, MI	NES I, CRAINLER YARD	3				To da	e (Name		
LOA comp Date	pletion	30-09-2020								Sear	ch Workman from Pool		
			Unassign Workn	an						Assign	Workman		
		Work	man assigned to LOA - 1	5661 and Location Code	1001076						Workman List in pool		
SI select No	1 84	a	Name	Father Name	Category	From Date	To Date	Si No	select	UAN	Name	Father Name	Category
1	1.001516	0782E11	HARIDOSS K	KALIYAPERUMAL	SK	01-10-2018	30-09-2120				No records found.		

30-09-2020

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1.00218483911E11

1.00157114484E11

1.0008746888E11

1.00287724538E11

1.00398323272E11

1.00202576774E11

1.00218580297E11

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DEVARAJ &

RAJAN C

PURUSHOTHAMAN V

MANIKANDAN V

CUNASEKARAN M

ANTONY RALS.

MUTHUNEL R

DEVADOSS V

LAKSHMANAN V

MANIKANDAN B

MARIYA ANTHUNANRALE

KANNUSANIY

CHINNALIAN

VELANUTHAM

VARATHAN

MANICKAM

SUSAL

RAMALINCAM

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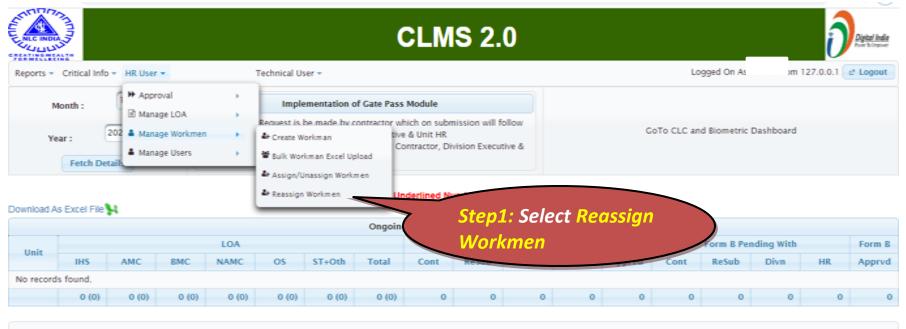
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HR User - Manage Workmen – Assign / Unassign Workmen – Search Workmen

GLIL	ND LUL						CLMS	\$ 2.0					D ere let
eport	ts = Cri	itical Info 🔹 H	IR User =								Log	gged On As 48028 from	127.0.0.1 😢 Logo
			LOA and Location to A	ssign/Unassign Wor	ikman 🛛						Search criteria		
LOA	A.C.	G	M/T/M/BMC/WS/EXP/PTE/D011/	18-20				From d	ate	17/09/2020	UAN No.		
Loc	ation	F	INE - I, MINES I, CRAWLER YARD				-	To dat		18/09/2020	Name	(raj	
LOA Dat	A comple te	tion 30	-09-2020							s	earch Workman from Pool		
			Unessign Workm	an:						Ass	gn Workman		
			Workman assigned to LOA - 1	5661 and Location Code	- 1001076						Workman List in pool		
51	select	DAN	Name	Father Name	Category	From Date	To Date	SI No	select	EAA	Name	Father Name	Category
1		1.001616807	IZEII HARIDOSS K	KALIYAPERUMAL	SK	01-10-2018	30-09-2020	1		1.01541637332E11	NARAYAN SINCH RAJPUT	PREM SINCH RAJPUT	US
2		1.001337981	97E11 DEVARAJ K	KANNUSANY	55	01-10-2018	30-09-2020	2		1.01226440106E11	RAJASEKAR R	RAJENDIRAN	US
3		1.002931162	76E11 RAJAN C	CHINNAIYAN	55	01-10-2018	30-09-2020	3		1.01490964664E11	RAJASEKAR R	RAJENTHIRAN	US
4		1.002827605	26E11 PURUSHOTHAMAN V	VELAYUTHAM	US	01-10-2018	30-09-2020	4		1.00833574665E11	A ALLEMRAJ	ARCKIYARAJ	US
5		1.002184839	ITEIT MANKANDAN V	VARATHAN	US.	01-10-2018	30-09-2020	5		1.00590538058E11	A AMUL RAJ	ANBURAJ	HS
5		1.001571144	I4E11 CUNASEKARAN M	MANICKAM	US.	01-10-2018	30-09-2020	6		1.01104670042E11	A ANBURAJ	ANTHONISADAY	HS
7		1.000874685	BE11 ANTONY RAUS	SUSAI	US	01-10-2018	30-09-2020	7		1.00070476294E11	A ANTHONIRA)	ARULAPPAN	SK.
8		1.002877245	BBEIT MUTHINEL R	RAMALINCAM	US	01-10-2018	30-09-2020	8		1.0083351936E11	A ARPUTHARA)		1645
9		1.003983232	72E11 DEVADOSS V	VEERAM	US	01-10-2018	30-09-2020	9		1.01204297618E11	A AUGUSTINRAJ	ANTHONYSAMY	\$5
10		1.002025767	14E11 LAKSHMANAN V	VELU	US	01-10-2018	30-09-2020	10		1.01567261266E11	A EDWINRAJ	ANTHONYSAMY	US
11		1.002185802	97E11 NANKANDAN B	BALAKRISHNAN	US	01-10-2018	30-09-2020	11		1.01437545657E11	A ILAYARAJA	ARUMUCAM	SUP
12		1.002234267	43E11 MARIYA ANTHUVANRAJ D	DEVADOSS	US	01-10-2018	30-09-2020	12		1.01438560487E11	A JAYARAJA	ARDIKKIYASANIY	US
13		1.002926329	71E11 RAJA C	C COVINDARAJ	US.	01-10-2018	30-09-2020	13		1.00070697984E11	A JESURAJA	ANTONYSAMY	\$5

HR User - Manage Workmen – Reassign Workmen



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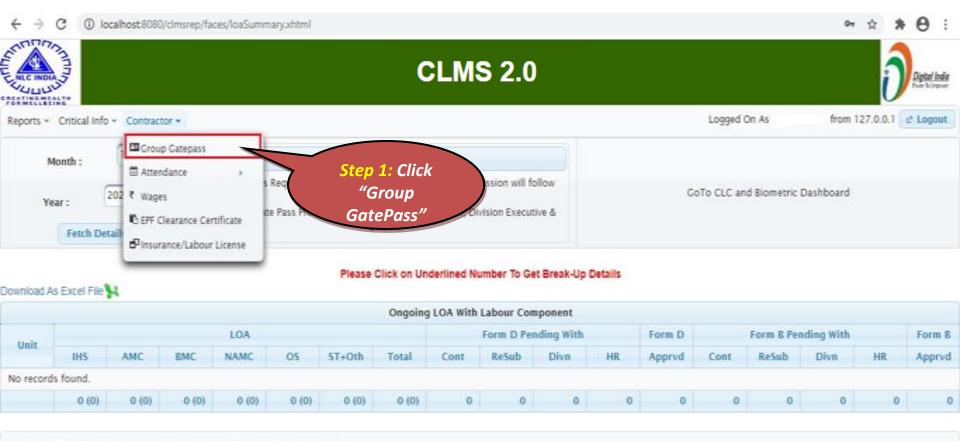
HR User - Manage Workmen – Reassign Workmen – LOA & Location

HE INC.		CLMS 2.0		
Reports - Critica	al Info • HR User • Technical User •		Log	ged On 127.0.0.1 et Logout
(LOA and Location to get Workman List	LOA and Location to	Reassign workman	Period for Reassignment
LOA	Select One	LOA Select One		From date
Location	Select Qne	Location Select One		To date
	Step1: Select LOA & Location to get the workmen list Assign / Unassign Workmen	Category From Date To Date Si No Step2: Select Location to the workme	No records found. ct LOA & reassign	ser- scorp Fr To Date Step3: Enter From and To Date for the period of reassignment.

HR User - Manage Workmen – Reassign Workmen – LOA & Location

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		tical Info 🔹 HR User	-	Technical User 🕶								Logged (n 13	27.0.0.1 😢 Logo
		LOA and	Location to get Work	man List				LOA	and Location to Re	assign workman			Period for Rea	ssignment
AO.		CGM/T/MIA/BM	C/SMD/PTE/A051/19-2	D		LOA		CGM/T/M	/BMC/ELEC/PTE/D03	0/2019-20		From	sate 11/09/2	020
ocat	ion	MINE - IA, MINE	1-A OPERATION, SPECIA	L MINES DRAINAGE		Loca	tion	MINE - IA,	MINE 1-A OPERATION	N, ELE.MINES/MACHIN	RE MAINTENANCE	To dat	e 10/09/2	1020
			Reassign W	lorkman										
Wo	rkman Lis	st Assigned to LOA - CGM/	T/MIA/BMC/SMD/PTE/A05 DRA	51/19-20 , Locatio NINACE	MINE 1	I-A OPERATION, S	PECIAL MINES	Work	man assigned to LOA - 0	CCM/T/M/BMC/ELEC/PT	TE/D030/2019-20 , Lo MAINTENANCI		NE 1-A OPERATION,	ELE MINES/MACHINE
	select	UAN	Name	Father Name	`				UAN	Name	Father Name	Category	From Date	To Date
		1.00393421388E11	THAWASELVAN R	RAMALINCAN	^				41/538E11	DENNIS M	MICHEALE M	SK	01-04-2020	28-02-2022
٢		1.00319280413E11	RAMESH A	ARUMU	્ડ	tep5: C	ПСК Ке	assigi	n y	JOHINPETER A	ANANADHAN	SK	01-04-2020	28-02-2022
J	-	1.00283934162E11	PARAMASIVAN A	an	Wa	orkmen	. The v	vorkm	nen	MAYAKRISHNAN R	RAJANGAM	SK	01-04-2020	28-02-2022
1	-	1.00241278133E11	MANIVEL K	KATH						PARTHIEAN R.	RAMDOS R	SK	01-04-2020	28-02-2022
1		9421421611	RAMESH S	SET	И	vill be r	eassig	nea to	0	RAJA P	PARAMASIWAM	SIK	01-04-2020	28-02-2022
		100	ALACUMATINAN P	RAJAVEL		ne	w LOA			RAJENDRAN B	BALAKRISHNAN	SK	01-04-2020	28-02-2022
				Angenter	_				11611	RAJAPANDIAN V	VENU	SK.	01-04-2020	28-02-2022
		1.0011							1.00580870905E11	SENTHAMARAIKANN	DEIVASICAMANI	SK	01-04-2020	28-02-2022
		Step4	Select the	e 🔪	US	23409404		9	1.00393385173E11	THANDAVARAXAN R	RANGANATHAN	SK	01-04-2020	28-02-2022
1		work	men needs	to	US	23-03-2020	22-03-2022	10	1.00411968022E11	VELMURUCAN R	ROSONIAM	SK	01-04-2020	28-02-2022
•					US	23-03-2020	22-03-2022	11	1.00413002489E11	VINCENT A	ANTHONYSAMY	SK	01-04-2020	28-02-2022
			assigned.		SURE	23-03-2020	22-03-2022	12	1.00119772518E11	BINJAMIN S	SUSAI	55	01-04-2020	28-02-2022
		1.005		100	55	23-03-2020	22-03-2022	13	1.00179654043E11	JAISANKAR K	N KRISHNAN	55	01-04-2020	28-02-2022
1					55									

Contractor - Group Gate Pass



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ERROR

Contractor - Selection of LOA Details

Critical Info + Critical Info + ISSERequest Gate Pass Status		.MS 2.0	Logge	ed On As AAYF57062E from 127.0.0.1
Cont	tractor and LOA Details	Date	ci ci	hift and Entry
A GM/T/M/BMC/NS/	EXP/PTE/D011/18-20	From date	Shift Selection	Shift
ne Pass Location MINE - I, MINES I, C	RAWLER YARD	To date	Entry Restriction	Anytime 💮 Restrict
Show list of Workmen	Submit Gate Pass Request			•
	s	tep2: Select the LOA		
		Number,		

Contractor - List of Workmen

• Critical Info + Pass Request G	ate Pass Status			Logs	yed On As AAYF57062E from 127.0.0
	Contractor and LOA Details		Date		Shift and Entry
0A	GM/T/M/BMC/MS/EXP/PTE/D011/18-20		From date	Shift Selection	Shift
ate Pass Location	MINE - L MINES I, CRAINLER YARD		To date	Entry Restriction	🗍 Anytime 📄 Restrict
		Step3: Once Sel	lected,		
		Click "Show Li	ist of		
		Click "Show Li Workmen" bu			

Contractor - Gate Pass Request Submission

			CLI	MS 2.0)
ts = Critical	Info *					Logg	ed On As AAYF57062E from 127.0.0.1
e Pass Requ	Gate Pass Stat	lus					
		Contractor and LOA Details			Date	5	hift and Entry
0A	GM/T/M	/BMC/MS/EXP/PTE/D011/18-20	1.	From date 2	3/10/2020	Shift Selection	Shift *
ate Pass Loca	tion MNE-1,	MINES I, CRAWLER YARD		To date	7/10/2020	Entry Restriction	🔿 Anytime 🕥 Restrict
	Show list of Workmen	Submit Gat	e Pass Request				
SI No	select	UAN	Father Nati	Name	_	Category	Workman Location
11.00	ш. —						
1		100100515704	A DANIEL				MARKE - IA
2		100284136551	J MOHAN	PART	Step	5: Once sel	ected.
3		100199713326	MASILAMANI	KAMALATH		"Submit Go	
4		100241710565	HISAMY	MAN			
5		10015		GAN	Requ	<mark>lest</mark> " buttoi	n.
6			Select the	KUMAR			
7		workm	nen for	G VELMURUG	AN AN		
8		whom	Gate Pass	SHAJAHAN S			MINE - IA
9	8	is requ	ired.	VENKATESAN	м	US	MINE · IA
10		10024		MARIMUTHU	R	US	MINE - IA
10							

Contractor - Gate Pass Status

CI MG 2 0

SI No	Gate Pass Req ID	Gate Pass Location	LOA No	From	То	Shift	Entry Res	Total no of Workmen	Workmen Pending Divn	Workmen Pending HR	Workmen Rejected Divn	Workmen HR Approved	Workmen Rejected HR	Print
1	406	MINE · I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	04-11-2020	07-11-2020	General	Restrict	5	5	0	0	0	0	Print
2	405	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	14-07-2020	22-12-2020	First:Second:Thire	Anytime	94	0	0	0	94	0	Print
3	404	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	02-06-2020	18-11-2020	Third:General		7	0	0	0	7	0	Print
4	403	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	09-09-2020	24-11-2020	First	Anytime	7	0	0	0	7	0	Print
5	402	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	23-10-2020	27-10-2020	First:Second	Anytime	5	5	0	0	0	0	Print
6	401	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	*5-10-2020	31-10-2020	First	Anytime	9	0	0	0	9	0	Print

Info: The summary of Gate Pass Status will be automatically fetched once Gate Pass Status tab is clicked. Print button will be enabled once HR approves the gate pass

Logged On As AAYFS7062E from 127.0.0.1 & Logged



Gate Pass Request

Gate Pass Status

Division User Gate Pass Approval

← → C (i) localhost8081/clmsrep/faces/clmsProcess/gpDivHrUser.xhtml

					CLN	IS 2.0			Destal Inder
Reports 👻 Ci	ritical Info 🔹 Division Us	er *							Logged On As 48178 from 127.0.0.1 CLogout
Gate Pass R	lequest 15661, GM/	T/M/BMC/MS/	EXP/PTE/D011/18-20, MINE-	, 04/11/2020, 07/11/2020		From Date			04/11/2020
Unit	MINE - I					To Date			07/11/2020
Scheme	MINES I					Shift			General
Division	CRAWLER YA	RD				Entry Restriction			Restrict
Pending wi	ith Division Pendin	g with HR	Approved Workmen	Rejected Workmen					
					Approve	Reject			
SI No	Select		UAN	Father Name		Workman Name	Cat		Status
1		10010051570	и	A DANIEL		ARULRAJ A D	55	Contractor submitted to NLCIL	
2		10028413655	51	J MOHAN		PARTHIBAN M	US	Contractor submitted to NLCIL	
3		1001997133	26	MASILAMANI		KAMALATHITHAN M	US	Contractor submitted to NLCIL	
4		1002417105	55	PALANISANIY		MANOKAR P	US	Contractor submitted to NLCIL	
5		10015844618	85	ADIMOOLAM		CANESH A	US	Contractor submitted to NLCIL	
Developed a	and Maintained by Huma	n Resources	Division, Corporate Office						

Contractor - Gate Pass Status

40	AULUN ST	CLMS 2.0														
eports	• Criti	cal info + (Contractor *								Logged On	As AAYFS7063	2E from 127.0.0	11 e Log		
Gate	Pass Re	ss Request Gate Pass Status														
SI No	Gate Pass Req ID	Gate Pass Location	LOA No	From	To	Shift	Entry Res	Total no of Workmen	Workmen Pending Diva	Workmen Pending HR	Workmen Rejected Divn	Workmen HR Approved	Workmen Rejected HR	Print		
1	406	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	04-11-2020	07-11-2020	General	Restrict	5	0	5	0	0	0	Print		
2	405	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	14-07-2020	22-12-2020	First:Second:Thire	Anytime	94	0	0	0	94	0	Print		
3	404	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	02-06-2020	18-11-2020	Third:General		1	0	0	0	7	0	Print		
4	403	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	09-09-2020	24-11-2020	First	Anytime	7	0	0	0	7	0	Print		
5	402	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	23-10-2020	27-10-2020	FirstSecond	Anytine	5	5	0	0	0	0	Print		
6	401	MINE - I	GM/T/M/BMC/MS/EXP/PTE/D011/18-20	15-10-2020	31-10-2020	First	Anytime	9	0	0	0	9	0	Print		

HR User - Gate Pass Approval

			CL	.MS 2.0		Depted Inde
Reports - Crit	ical Info × HR User					Logged On As 47623 from 127.0.0.1 C Logou
Gate Pass Rec	quest 15661, G	M/T/M/BMC/MS/EXP/PTE/D011/18-20	, MNE-I, 04/11/2020, 07/11/2020	- From Date		04/11/2020
Unit	MINE - I			To Date		07/11/2020
Scheme	MINES 1			Shift		Ceneral
Division	CRAWLER	YARD		Entry Restriction		Restrict
Pending with	Division Pand	ing with HR Approved Work	men Rejected Workmen			
			Appro	we Reject		
Si No	Select	UAN	Father Name	Workman Name	Cat	Status
1		100100515704	A DAWEL	ARULRAJ A D	55	Division User Approved
2		100284136551	J MOHAW	PARTHEAN N	05	Division User Approved
3		100199713326	MASILAMANI	KAMALATHITHAN M	US	Division User Approved
4		100241710565	PALANISANIY	MANOKAR P	15	Division User Approved
5		100158446185	ADMINOOLAM	CANESH A	15	Division User Approved

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HR User – Print Gate Pass

	•			CLMS 2.	0			
		 HR User * 					Logged On As 47623 from 127.0.0.1 🕑 Logo	
Gate Pass R	lequest	quest 15661, GM/T/M/BMC/MS/EXP/PTE/D011/18-20, MINE-I, 64/11/2020, 07/11/2020					04/11/2020	
Jnit	NINE - I			To Date			07/11/2020	
cheme	e MINES I			Shift			General	
Nivision	CRAWLER YARD			Entry Restri	iction		Restrict	
Pending wi	ith Divisio	Pending with HR	Approved Workmen Rejected Workmen	Print Gate Pass				
	ith Divisio	on Pending with HR	Approved Workmen Rejected Workmen Father Name	Print Gate Pass Vorkman Name	Cat			
ending wi SI No	ith Divisio				Cat		Status	
	ith Divisio	DAN			Cat S5	HR User Approved	Status	
		104W 115704	Father Name	Norkman Name		HR. User Approved HR. User Approved	Status	
SI No 1	1001005	15704 38558	Father Name	Norkman Name ARULRAJ A D	55		Status	
51 No 1 2	1001005	104¥ 115704 38551 113205	Father Name A DANIEL J MOHAN	Norkman Name ARULRAJ A D PARTHIGAN M	55	HR User Approved	Status	

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HR User - Gate Pass Print



Developed and Maintained by Human Resource

Once the gate Pass is approved, Click "Print Gate Pass" button to generate Gate Pass in pdf.

Gate Pass Print Sample

\$

← → C ③ localhost8081/clmsrep/faces/servlets/report/PDF

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F			1	/ 1				¢	ŧ	6
	Firm Name : SU	0.03000 0.04880.04886688) / GM/T/M			ption : Providing assistance for B Maintenance of Crawler E working in Mine-I, Mine-IA for the period 2018-20.	quipments			
	No UAN	Name	D.O.B	Gender	Skill	VTC/ESI/EPF & ID Marks	Photo			
	1001006157 1 Aadhaar 9401587800	S/D/W of	13/10/78	м	SS	VTC: 10253 ESI: EPF: 3963 ID: A scare on the Left arm	1			
	2 Aadhaar 6763203724	S/D/W of	14/04/83	м	US	VTC: 9997 ESI: EPF: 4817 ID: A mole on the right neck	Q			
	3 Aadhaar 5420114670	S/D/W of	13/02/75	м	US	VTC: 10254 ESI: EPF: 4821 ID: A mole on the left leg	9			
	4 Aadhaar 2662373398	SID/W of	21/05/88	м	US	VTC: 15415 ESI: EPF: 6693 ID: A male on the left leg				() ()
	5 Aadhaar 2373280821	SIDIW of	09/02/63	м	US	VTC: 15037 ESI: EPF: 6694 ID: A scare on the right hand				8

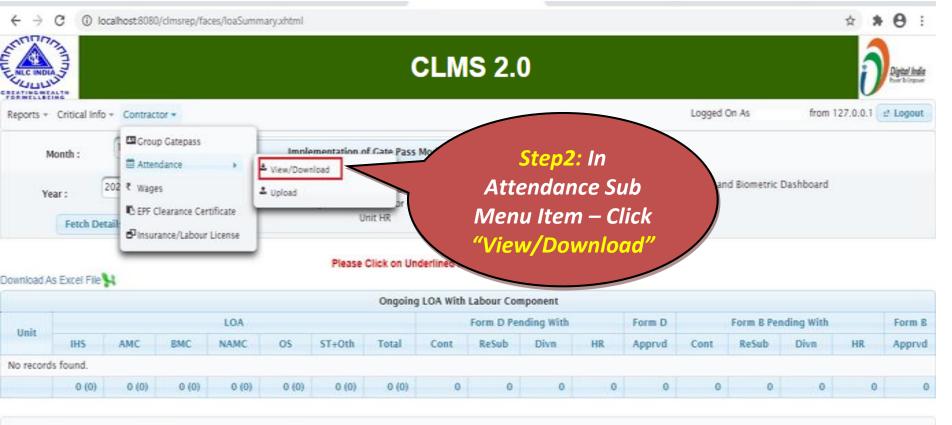
Contractor - Attendance – View / Download



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ERROR

Contractor - Attendance – View / Download



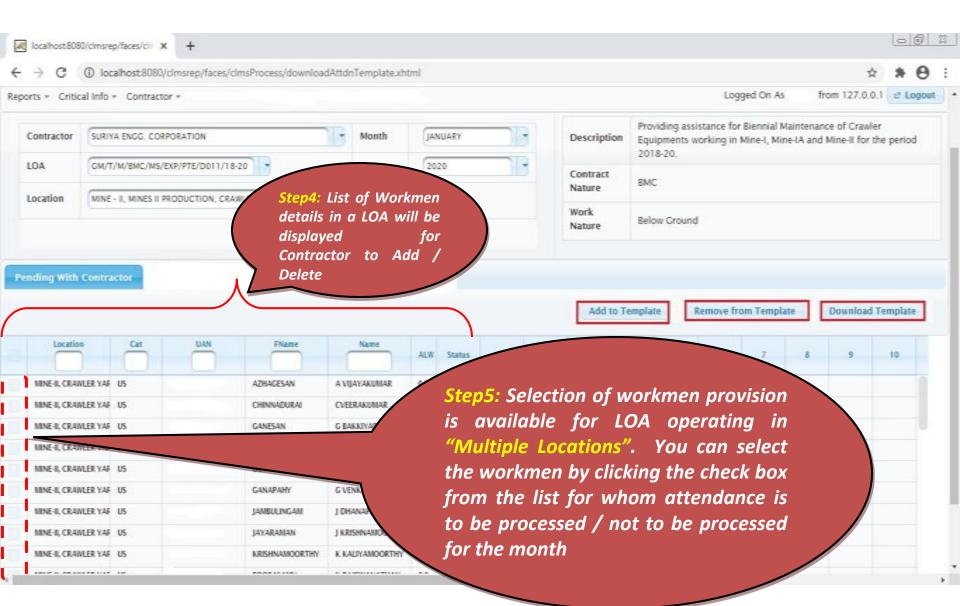
Developed and Maintained by Human Resources Division, Corporate Office

ERROR

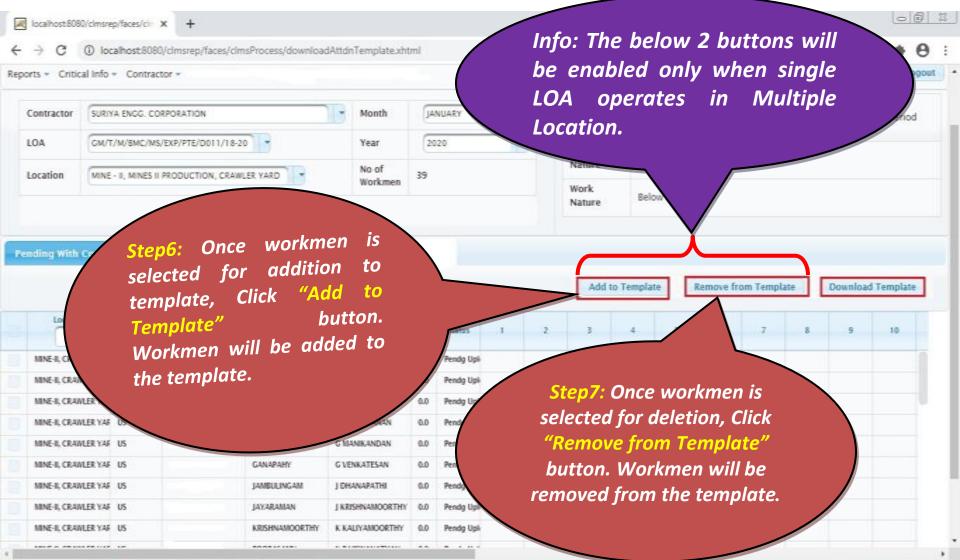
Contractor - Fetch Workmen

	CLMS 2.0	
Reports * Critical Info * Contractor *	CTION, CIVIL SERVICES	As from 127.0.0.1 et Logout Idings - Part II for the year 2019 - 21 Info: The details will be auto populated when LOA is selected.

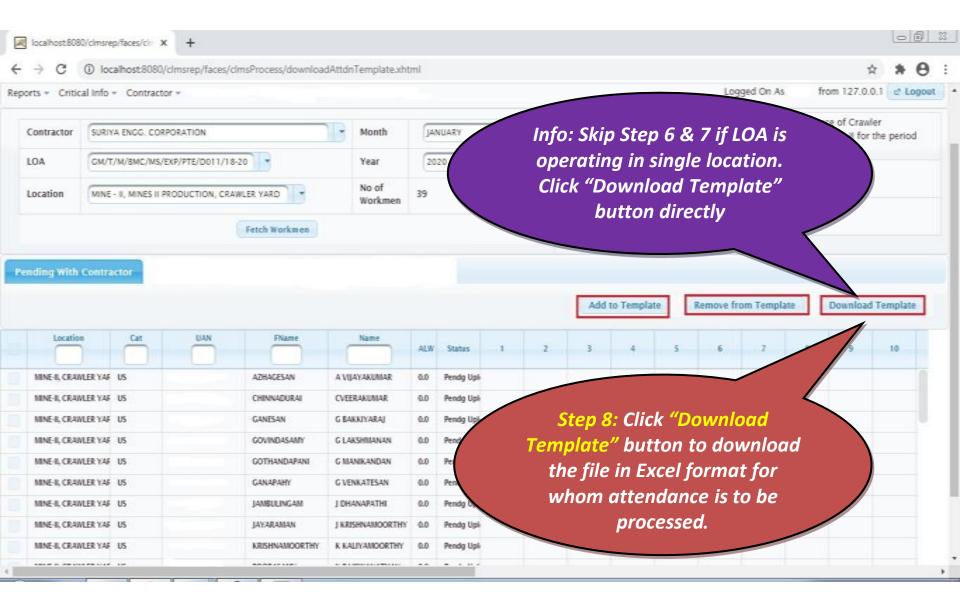
Contractor - List of Workmen



Contractor - Add / Remove Workmen from Template



Contractor - Download Template



Contractor - Excel Format - Download Template

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	RAWLER YARD	US	100282760526	VARATHAN	MANIKANDAN V	50																
	RAWLER YARD	US	100218483911	MANICKAM	GUNASEKARAN M	50																
	RAWLER YARD	US	100157114484	SUSAI	ANTONY RAJ S	50																
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	RAWLER YARD	US	100202576774	BALAKRISHNAN	MANIKANDAN B	50																
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	RAWLER YARD	US	100223426743	G GOVINDARAJ	RAJA G	50																
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	RAWLER YARD	US	100329353163	ALAGASAMY.S	SAMBAIYAN A	50																
	RAWLER YARD	US	100323368124	SAMIKANNU	SAMBAITAN A	50																
	RAWLER YARD	US	100323208124	RENGARAJALU	RRAMESHKUMAR	50																
	RAWLER YARD	US	100148926624	GOPALAKRISHNAN	G VELMURUGAN	50																
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Contractor - Attendance Code

Notation		Description
Х	:	Present
А	:	Absent
L	:	Annual Leave with Wages
Ρ	:	Availed PH If Present on PH give the attendance code as "D" If Absent on PH give the attendance code as "P"
W	:	Weekly Off
Ν	:	No Work
F	:	First Half Working
S	:	Second Half Working
С	:	COVID-19 Locked Down

Contractor - Attendance Upload

Contractor	SURIY	A ENGG. CORPORA	ATION		Month	AUG	UST					Upl	oad &	Read	d File	Conta	ining /	Attend	ance D	etails				SU	e and bmit	
LOA	GM/T/	/M/BMC/MS/EXP/I	PTE/D011/18-20	•	Year	202	0					1	Selec	ct File	J		ile	0 Can	el				1		ndan o NLCIL	-
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Contractor - Attendance Upload – File Location

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New folder					(?)
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	🗐 workmenList SURIYA ALL LOCATION	10/06/2020 3:04 PM	Microsoft Office E	23 KB	
k (C:)	iworkmenList SURIYA CONT MINE I A AN	10/06/2020 3:04 PM	Microsoft Office E	29 KB	
k (D:) k (E:) k (F:) Drive					
File <u>n</u> an	Payroll changes - Contract workmen		 ✓ All Files <u>Open</u> 	Cancel	•

Contractor - Attendance Upload

								Works	nen Lis	t															
Location	Cat	UAN	FName	Name	3	19	20	21	22	23	24	25	26	27	28	29	30	31	OT Hrs	Wrk Days	PH Wrk Days	Lv Days	Wage Days	Abst Days	No Wrk Days
MINE-II, CRAWLER YARD	SUP	100128861165	DHANDAPANI	D RAMU		s	X	N	X	W	x	X	X	F	X	X	W	X	0.0	21.0	0.0	0.0	22.0	0.0	2.0
MINE-II, CRAWLER YARD	SUP	100817279111	MOHANDOSS	M EDWINSTEPHEN		N	X	X	X	W	x	С	С	С	X	X	W	X	0.0	18.5	0.0	0.0	22.5	0.0	2.0
NINE - IA, CRYLYARD	SUP	100918939994	KARUNAKARAN	K MEGANATHAN		N	X	X	X	W	x	С	С	С	X	X	W	X	0.0	18.5	0.0	0.0	22.5	0.0	2.0
MINE - IA, CRYLYARD	US	100158446185	ADIMOOLAM	GANESH A		N	X	X	X	W	x	С	С	С	X	X	W	X	0.0	18.5	0.0	0.0	22.5	0.0	2.0
IINE - IA, CRYLYARD	US	100241710565	PALANISANIY	MANOKAR P		N	X	X	X	W	x	С	С	С	X	X	W	\langle	0.0	18.5	0.0	0.0	22.5	0.0	2.0
IINE - IA, CRYLYARD	US	100241099160	SUBRAMANIAN	MANIKANDAN S		s	X	X	X	W	x	N	N	N	X	X	W	X	0.0	20.5	0.0	0.0	21.5	0.0	3.0
IINE - IA, CRYLYARD	US	100241837688	RAMALINGAM	MARIMUTHU R		s	X	X	X	W	x	X	X	X	X	X	W	X	0.0	23.5	0.0	0.0	24.5	0.0	0.0
IINE - IA, CRYLYARD	US	100200314047	K KANAGAVEL	KATHIRKAMAN K		s	X	N	X	W	x	X	X	F	X	X	W	1	0.0	21.0	0.0	0.0	22.0	0.0	2.0
NINE - IA, CRYLYARD	US	100386341390	SELVARAJ S M	SURESH S		N	X	X	X	W	x	С	с	С	X			x	0.0	18.5	0.0	0.0	22.5	0.0	2.0
IINE - IA, CRYLYARD	US	100199713326	MASILAMANI	KAMALATHITHAN M		s	X	X	χ	w	~			~				X	0.0	20.5	0.0	0.0	21.5	0.0	3.0
IINE - IA, CRYLYARD	US	100317623860	N RAMALINGAM	RAJAKUNIARAN N R		/											4		00	285	00	00	24.5	00	00

Info : OT, Work Days, PH Work Days, LV days, Wage days, Absent days, No work days will be calculated automatically when attendance is uploaded

Contractor - Attendance Upload – Error

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Upl	oad								
	Month Year	MARCH 2020		IC/MS/EXP/PTE/D011/ NES I, CRAWLER YARD	18-20		File Containing Attend		Save and submit attendance to NLCIL
									Download Exceptions as Excel File 🙀
					Er	rror List			
si		Loc	Attdn Loc	Cat	UAN	FName	Name	Date	Error
1	MINE-II, C	RAWLER YARD	MINE-I, CRAWLER YARD	US	100148762186	KOTHANDAPANI	K SILAMBARASAN		Incorrect UAN
2	MINE-II, C	RAWLER YARD	MINE-I, CRAWLER YARD	US	100148762186	KOTHANDAPANI	K SILAMBARASAN	02/03/2020	Invalid Attendance Code
3	MINE-II, C	RAWLER YARD	MINE-I, CRAWLER YARD	US	100148762186	KOTHANDAPANI	K SILAMBARASAN	15/03/2020	ot in list of NLC Paid Holiday
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Contractor - Attendance Upload – Error Excel Sheet

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	Location	MINE -	I, MINES I, CI	RAWLER YA	RD		Year	2020	-	Contra Nature		BMC											
	No of Workmen	20								Work Nature		Above 0	Ground,B	elow Gro	ound,Cor	nstructio	on,Agrico	ulture					
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	MINE-I, CRAW	VLER YARD	US	10039832	3272	VEERAMI		DEVADOSS V	Pending Forwa	Below Cround	23.5	1.0	3.0	27.5	0.0	0.0				0.0		0.	- 1
	MINE-I, CRAW	VLER YARD	US	10020257	6774	VELU		LAKSHMANAN V	Pending Forwa	Agri Worker	25.0	0.0	1.0	27.0	2.0	0.0				0.0		0.	
	MINE-I, CRAW	VLER YARD	US	10021858	10297	BALAKRISHNA	N	MANIKANDAN B	Pending Forwa	Below Cround	24.0	1.0	1.0	26.0	2.0	1.0				0.0		0.	
	MINE-I, CRAW	VLER YARD	US	10022342	6743	DEVADOSS		MARIYA ANTHUVANRAJ	Pending Forwa	Above Cround	22.5	0.0	1.0	24.5	1.0	2.0	22.5	0.0	0.0	741.2	16677.0	ъ	
	MINE-I, CRAW	VLER YARD	US	10029263	2971	G GOVINDARA	J	RAJA G	Pending Forwa	Below Cround	21.5	1.0	0.0	22.5	2.0	2.0				0.0		0.	
	MINE-I, CRAW	VLER YARD	US	10034064	18797	GOVINDAN R.		SATHISHKUMAR R	Pending Forwa	Above Cround	24.5	0.0	3.0	28.5	0.0	0.0	24.5	0.0	4.0	741.2	18159.4	15	,
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Location	MINE · I	, MINES I,	CRAWLER YARD	Year	2020			Contrac Nature	t	BMC										
No of Workmen	20							Work Nature		Above C	round,B	elow Gro	und,Cor	nstruction	n,Agricu	lture				
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MINE-I, CRAV	VLER YARD	US	100398323272	VEERAMI	DEVADOSS V			23.5	1.0	0.0	764.2	18722.9	22.0	539.0	0.0				0.0	1
MINE-I, CRAV	VLER YARD	us	100202576774	VELU	LAKSHMANAN V						0.0		0.0						0.0	
MINE-I, CRAV	VLER YARD	US	100218580297	BALAKRISHNAN	MANIKANDAN B			24.0	1.0	0.0	764.2	19105.0	22.0	550.0	0.0				0.0	
MINE-I, CRAV	VLER YARD	U5	100223426743	DEVADOSS	MARIYA ANTHUVANRAJ	382.5	0.0				0.0		0.0						0.0	
MINE-I, CRAV	VLER YARD	US	100292632971	G GOVINDARAJ	RAJA G			21.5	1.0	0.0	764.2	17194.5	22.0	495.0	0.0				0.0	
MINE4, CRAV	VLER YARD	us	100340648797	GOVINDAN R.	SATHISHKUMAR R	416.5	741.2				0.0		0.0						0.0	
MINE-I, CRAV	VLER YARD	US	100340693755	RAJAVEL S	SATHIYARAJ R			25.5	1.0	6.0	764.2	20251.3	22.0	583.0	764.2				0.0	
MINE-I, CRAV	VLER YARD	us	100402579400	BAKTHAVACHALAM	VENKATESHKUMAR B						0.0		0.0			25.0	0.0	7,0	0.0	0
MINE-L CRAV	VLER YARD	US	100402353080	NALLUSAMY	VENKATESAN VN															=;
					Total	1,997.50	4,950.20	191.50	7.00	41.00		130,528		3,289.00	4,704.60	43.00	1.00	8.00		0.0

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	Location	MINE - I, MINES I,	CRAWLER YARD	Yea	2020			ontract ature	BMC	с										
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	MINE-I, CRAW	LER YARD SK	100161680782	KALIYAPERUMAL	HARIDOSS K	Below Cround	24.5	1.0	0.0	25.5	0.0	1.0				0.0		0.0		- 8
	MINE-I, CRAW	LER YARD SS	100133798197	KANNUSAMY	DEVARAJ K	Above Cround	22.0	0.0	2.0	25.0	3.0	1.0	22.0	0.0	9.0	779.2	17142.4	22.0	48	
	MINE-I, CRAW	LER YARD SS	100293116276	CHINNAIYAN	RAJAN C	Below Cround	25.0	1.0	0.0	26.0	1.0	1.0				0.0		0.0		
	MINE-I, CRAW	LER YARD US	100282760526	VELAYUTHAM	PURUSHOTHAMAN V	Above Cround	23.0	0.0	1.0	25.0	1.0	1.0	23.0	0.0	4.0	741.2	17047.6	17.0	39	
	MINE-I, CRAW	LER YARD US	100218483911	VARATHAN	MANIKANDAN V	Below Cround	25.5	1.0	2.0	28.5	0.0	0.0				0.0		0.0		
4	MINE-I, CRAW	LER YARD US	100157114484	MANICKAM	GUNASEKARAN M	About Cround	235	0.0	1.0	25.5	0.0	0.0	23.5	0.0	2.0	741 2	17418 2	17.0	24	+
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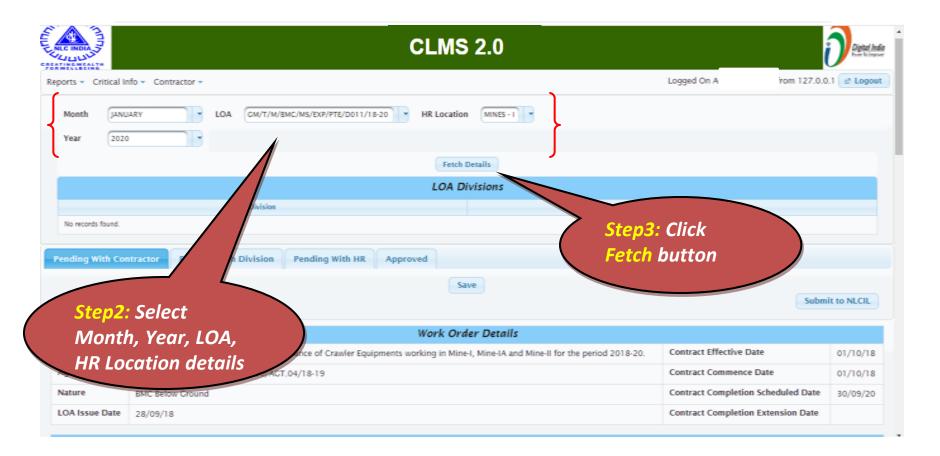
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	MINE-I, CRAW	ILER YARD SK	100161680782	KALIYAPERUMAL	HARIDOSS K	Below Cround	24.5	1.0	0.0	25.5	0.0	1.0				0.0		0.0		
	MINE-I, CRAW	ILER YARD SS	100133798197	KANNUSAMY	DEVARAJ K	Above Cround	22.0	0.0	2.0	25.0	3.0	1.0	22.0	0.0	9.0	779.2	17142.4	22.0	48	
	MINE-I, CRAW	ILER YARD SS	100293116276	CHINNAIYAN	RAJAN C	Below Cround	25.0	1.0	0.0	26.0	1.0	1.0				0.0		0.0		
	MINE-I, CRAW	ILER YARD US	100282760526	VELAYUTHAM	PURUSHOTHAMAN V	Above Cround	23.0	0.0	1.0	25.0	1.0	1.0	23.0	0.0	4.0	741.2	17047.6	17.0	39	
	MINE-I, CRAW	ILER YARD US	100218483911	VARATHAN	MANIKANDAN V	Below Cround	25.5	1.0	2.0	28.5	0.0	0.0				0.0		0.0		
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	Work Order Details		
Description	Providing assistance for Biennial Maintenance of Crawler Equipments working in Mine-I, Mine-IA and Mine-II for the period 2018-20.	Contract Effective Date	01/10/18
Agreement No	MINES/BMC/MS/D011/70200050/ACT.04/18-19	Contract Commence Date	01/10/18
Nature	BMC Below Ground	Contract Completion Scheduled Date	30/09/20
LOA Issue Date	28/09/18	Contract Completion Extension Date	



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Description	Providing assistance for Bien	nial Maintenance of Crawler	Equipments working in M	ine-I, Mine-IA and Mine-II for the	period 2018-20.		Contract Effective Date	01/10/18
Agreement No	MINES/BMC/MS/D011/70200	050/AGT.04/18-19				1	Contract Commence Date	01/10/18
Nature	BMC Below Ground					1	Contract Completion Scheduled Date	30/09/20
LOA Issue Date	28/09/18						Contract Completion Extension Date	
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				Insurance				
Validity of Insurance (I	0				ha Applicability			
No of Workmen covere	d under Insurar	Co. Fistor	Mark	u d a u	rlate			
		fo: Enter	WOIK OI	ruer,				
	И	/ages/EP	F Insurr	nnce	Yer Nagrik Suraksha			
		details in	this pa	ae 🖌				

EPF Clearance Certificate

iocalhost:8080/clmsrep/faces/clm × +				-	G	J	×
← → C ③ localhost:8080/clmsrep/faces/clmsProcess/wagesEpfDoc.xhtml	Q	\Rightarrow	۵	Тр	*	-	:
Labour Litense to Date							1
Death Relief Fund (DRF)							
No of workman							

Amount (Rs.10/- * No of Workmen)

Rs.290/- may be deducted from the Bill of Contractor as DRF as per circular Lr No CORP/HR/IR/709/064/2018 dates 08.05.2018)

Details of ManPower deployed by contractor

SI No.	Category	No of Workmen	No of Above Ground ManShifts	Above Ground Min Wages	Above Ground Amount	No of Below Ground ManShifts	Below Ground Min Wages	Below Ground Amount	No of Cons ManShifts	Cons Min Wages	Cons Amount	No of Agri ManShifts	Agri Min Wages	Agri Amount
1	Semi- Skilled	2	25.0	801.2	20030.0	22.0	828.2	18220.4		0.0			0.0	
2	Skilled	1		0.0		24.5	913.0	22368.5		0.0			0.0	
3	Un-Skilled	23	69.0	2274.6	52315.8	404.0	13365.4	317624.8	46.5	0.0	0.0	25.5	0.0	0.0
•	· ·	^	94.00	~ ~	72,345.801	522.00		401,328.213	46.50	~ ^	0.00	25.50	~ ^	0.00

				Gate Pass			
	SI No	Location	From	То	Shift	Entry Restricted	No of Workmen Approved by HR
.	1.00	MINES I, CRAWLER YARD	14-07-2020	22-12-2020	First:Second:Third:General	Anytime	94
	2	MINES I, CRAWLER YARD	02-06-2020	18-11-2020	Third:General		

			Attachments
SI	No,	Attachments	Uploaded File
1	(Bank Payment	Select File J Upload G Cancel
			Attachments
51	io.	Attachments	Uploaded File
1		Bank Payment	Select File Jupload @ Cancel
2		Bank Advice	Select File Jupload O Cancel
з		TRRN Details	Select File Jupiced O Cancel
4		Payment Acknowledgement	Select File J Upload @ Cancel
5		Electronic Challan Receipt (ECR)	Select File J Upload @ Cancel
6		List Of Workers	Select File J Upload @ Cancel
	```		

Attachments of documents can be done. Click Select Button and choose the respective file and then click Upload to complete the upload

EPF Clearance Certificate

	Step4: Click Sav		Work Orde	r Details		Submit to NLCIL
Description	once all the det	ails	fine-IA and Mine-II fo	r the period 2018-20.	Contract Effective Date	01/10/18
Agreement No M	are entered				Contract Commence Date	01/10/18
Nature BMC Bei	die entered				Contract Completion Scheduled Date	30/09/20
LOA Issue Date 28/09/1	8				Contract Completion Extension D	
			Wages	/EPF		
Wage Amount				EPF Amount	Step5: Once	saved.
Wage DTD				EPF TRR No		
				EPF DTD	click Submit	το
			EPI	-	NLCIL	
Form D/B/Bank Statement for wa	ner naid	💮 Yes 📄 No	En	Establishment Code		
		1es NO	_			
No of Subscribers for whom EPF	paid			Payment Confirmation Bank		
EPF Amount Remitted				Penal Damages Remitted	🔵 Yes 📄 No	
EPF Remittance for the month				Penal Damages Remitted Date		
			Insura	wce		
Validity of Insurance (NC)			Nagrik S	raksha Applicability		
No of Workmen covered under In	surance		Nagrik S	iraksha From Date		
			Nagrik S	iraksha To Date		
			No of Ite	rkmen covered under Nagrik Suraksha		

Contractor - Insurance / Labour License

			C	LMS 2 .	0			
ports * Critical Info	Contractor						Logged On As	om 127.0.0.1 🕑 Logo
	Group Gatepass	elect Contractor Select			Sele	et LOA Select Fetch		
	₹ wages	Firm Name	IT PAN No		Current W	Vorkmen Count		
	D EPF Clearance Certificate	Description	Contract Effecti	ive Date	Agreemen	nt No		
	d'insurance/Labour License	Contract Commence Date	Nature		Contract	Completion Scheduled Date		
		LOA Issue Date	Contract Com pl	letion Extension Date				
		Labour Li	icense	Update	Insurau	ice		
Step1: (Click	License Flag Select		Validity of Insuran	e (WC)			
	nce / Labour	License No		Insurance No of Wo	rkmen			
		From Date		Nagrik Suraksha Ap	plicable	Select		
License				From Date				
		To Date)	To Date				
		No of Workmen		Nagrik Suraksha N				

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Contractor - Insurance / Labour License

			CLMS 2.0			Deter Inde
	fo = Contractor =				Log	gged On As m 127.0.0.1 & Logout
	Select Contractor	SURIYA ENGG. CORPORATION	• Select LOA	GM/T/M/BMC/MS	//EXP/PTE/D011/18-20	Fetch
Firm Name	SURIYA ENGG. CORPORATION		IT PAN No	AAYPS7062E	Current Workmen Count	a a a a a a a a a a a a a a a a a a a
Description	Providing assistance for Biennial Main Mine-IA and Mine-II for the period 201	tenance of Crawler Equipments working 18-20.	in Mine-) Contract Effective Date	01/10/18	Agreement No	MINE KC/MS/D011/70200050/AGT.04/18- 19
Contract Commence Date	01/10/18		Nature	BMC Below Ground	Contract Completion Scheduled Date	30/09/
LOA Issue Date	28/09/18		Contract Completion Extension Date			
.0A Issue Date	28/09/18		Extension Date			Step3: Click
.0A Issue Date	28/09/18		Extension Date			Step3: Click
		Labour License	Extension Date	urance		Step3: Click Fetch button
		Labour License	Extension Date	urance		
Step2:	Select	Labour License License Flag Select •	Extension Date Update III5	urance		
Step2:			Extension Date Update Insurance No of Workmen			
Step2: . contrac	Select ctor & LOA	License Flag	Extension Date Update Insurance (WC) Insurance No of Workmen Nagrik Suraksha Applicable	urance Select		
Step2:	Select ctor & LOA	License Flag Select License No	Extension Date Update Insurance No of Workmen			
Step2: . contrad	Select ctor & LOA	License Flag Select License No From Date	Extension Date Update Insurance (WC) Insurance No of Workmen Nagrik Suraksha Applicable			

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Insurance / Labour License

	Select Contractor	SURIYA ENGG. CORPORATION	 Select LOA 	GM/T/M/BMC/MS/	/EXP/PTE/D011/18-20	Fetch
Firm Name	SURIYA ENGG. CORPORATION		IT PAN No	AAYPS7062E	Current Workmen Count	80
Description		iding assistance for Biennial Maintenance of Crawler Equipments working in Mine-I, e-IA and Mine-II for the period 2018-20.		01/10/18	Agreement No	MINES/BMC/MS/D011/70200050/AGT.04/1 19
Contract Commence Date	01/10/18		Nature	BMC Below Ground	Contract Completion Scheduled Date	30/09/20
LOA Issue Date	28/09/18		Contract Completion Extension Date			
<mark>tep4:</mark> Uj f Labou	odation r License	From Date 01/08/2020 To Date 30/09/2020 No of Workmen 40	m Date Date rik Suraksha No of Workr	01/07/2020 01/09/2020 nen 80		
a Insurai letails		Corporate Office Step5: One click Upda				